

# Your accounting in good hands

Optimize your management  
processes by **outsourcing**



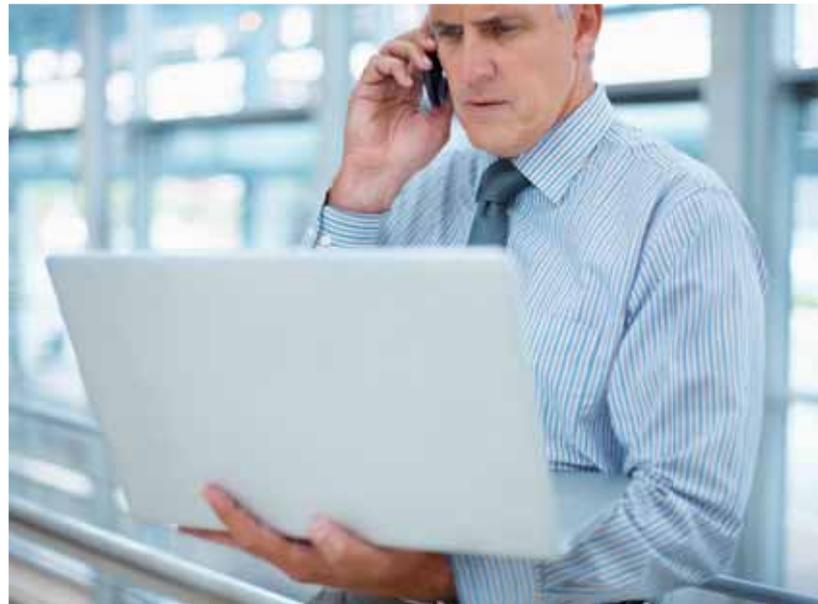


## Focus on your core business

Today, successful business management presents ever increasing challenges. Consider outsourcing of your accounting functions, either fully or partially. Delegating accounting functions to a professional will free valuable resources for your core competencies and operations.

## Optimize corporate management

A vital question for an entrepreneur is: How do I keep the numbers under control? A state-of-the-art accounting system offers a large number of control instruments to generate reliable and indispensable data essential for the forward-looking business management.



## Compliance – for your peace of mind

A steady increase in regulatory requirements and complicated legal issues make financial accounting an arduous task. Errors or omissions may bring considerable costs and risks.

Delegating the responsibility to a partner with high-level professional experience, who can give sound advice on legal matters, will keep you on the safe side.

# Achieve your **corporate goals**



## Outsourcing as a strategic decision

Outsourcing your accounting functions is a strategic, forward-thinking decision for your business. Outsourcing some or all of your accounting functions means shifting bureaucracy to our shoulders. You will immediately benefit from having more energy for your core business.

PKF is your expert partner ready to successfully outsource your accounting functions.

## Draw on our international experience

Today, business takes the global view and acts on an international scale. Knowledge of relevant accounting standards is a matter of course for the PKF International network, as is reporting in the language used within your group.

# Tailored **solutions**

## Flexible in scope

There are a variety of options available to you. You may select the structure best suited to your business. You determine what you want to outsource: the complete accounting function or selected accounting areas, either onsite or offsite.

## Our know-how for SMEs...

Optimizing your business processes is the focus of our approach. This includes taking over the financial accounting, payroll accounting, comprehensive support in controlling, cost accounting and cash management.

## ... and for international groups

We deal with all aspects of financial accounting and reporting applying the accounting standards and the language of your group.

Our full-service package includes all accounting functions, the preparation of individual and consolidated annual financial statements and tax compliance services.



## Financial controlling and corporate planning

Industry-specific controlling systems with ratios and budget comparisons offer more than traditional reports. Instruments such as forecasting and budgeting, cash and balance sheet planning provide important information for active control over your business.



## Efficient organization

Accounting is one of our core competencies. Our qualified staff ensure quick and accurate processing of your business transactions.

Specialists in controlling and international reporting analyze your data and present key performance indicators to you quickly and ready for use as an instrument of control over your business. Experts attend to payroll processing and registration requirements.

Our state-of-the-art software ensures that you have easy access to all your data at all times. Document imaging and management using EDI/EDIFACT and correct data archiving can be taken for granted.

## PKF is your partner

We mean this literally: a partner is responsible for you as a client. You have one contact who deals with all matters relating to your accounting system.

Professionalism through a large variety of clients, knowledge of many industries, international orientation, and competent advice for SMEs: That's PKF.

# Modules for outsourcing your accounting systems

Apart from financial accounting, we offer modules aimed at optimizing the control over your business. In our first meeting, we will explain the modules and services best suited for your particular situation and industry.



## Financial accounting

- Entering documents (document imaging if required)
- Processing of business transactions
- Accounts receivable and payable systems
- Trial balances, open-item listings
- Business analysis
- VAT returns

## Accounting and reporting

- Quarterly and annual financial statements
- International reporting
- Assistance in preparing for internal and external audits

## Cost accounting

- Cost category accounting
- Cost centre accounting and contribution accounting
- Cost bearing units and project accounting

## Cash management

- Payment of suppliers
- Chasing overdue invoices
- Cash planning and control

## Controlling und Unternehmensplanung

- Forecasting and budgeting
- Profit, cash and balance sheet planning
- Key performance indicators
- Budgetary control
- Benchmarking

## Payroll services

- Ongoing payroll preparation
- Registration with and confirmations for authorities
- International secondments

# Our profile

## PKF in Germany

PKF Deutschland GmbH Wirtschaftsprüfungsgesellschaft represents the international PKF network in Germany. With eight partner-led member firms in 27 locations and more than 1.260 staff, 370 with professional qualifications, PKF Germany is among the top ten accountancy and advisory networks in Germany.

## PKF International

PKF International is a worldwide network of independent firms providing audit, tax consulting and management consulting services. In 2016 PKF International member firms had revenues of approx. \$ 1 billion. PKF International has some 14,000 employees world-wide, including 1,450 partners, at 400 locations in 150 countries. The PKF member firms have agreed on obligatory quality standards as a common basis for our efficiently structured network.



Accountants &  
business advisers

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